Account Information

- Add Account
- Account Settings
  - Modify settings for this account and configure additional connections.
- Mailbox Cleanup
  - Manage the size of your mailbox by emptying Deleted Items and archiving.
- Rules and Alerts
  - Use Rules and Alerts to help organize your incoming e-mail messages, and receive updates when items are added, changed, or removed.

الضغط على إضافة حساب

الصورة تعبر عن واجهة حسابات البريد الإلكتروني مع أدوات التعيين والتنظيف والمزيد من الخيارات للإدارة.
Add New Account

Auto Account Setup
Connect to other server types.

E-mail Account

Your Name:
Example: Ellen Adams

E-mail Address:
Example: ellen@contoso.com

Password:

Retype Password:
Type the password your Internet service provider has given you.

Text Messaging (SMS)

Manually configure server settings or additional server types
Choose Service

- Internet E-mail
  Connect to POP or IMAP server to send and receive e-mail messages.

- Microsoft Exchange or compatible service
  Connect and access e-mail messages, calendar, contacts, faxes and voice mail messages.

- Text Messaging (SMS)
  Connect to a mobile messaging service.
Internet E-mail Settings
Each of these settings are required to get your e-mail account working.

User Information
Your Name:  
E-mail Address:  ***@uotechnology.edu.iq

Server Information
Account Type:  POP3
Incoming mail server:  mail.uotechnology.edu.iq
Outgoing mail server (SMTP):  mail.uotechnology.edu.iq

Logon Information
User Name:  ***@uotechnology.edu.iq
Password:  
Remember password

Test Account Settings
After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)

Test Account Settings...

Deliver new messages to:
- New Outlook Data File
- Existing Outlook Data File

More Settings...
My outgoing server (SMTP) requires authentication
- Use same settings as my incoming mail server
- Log on using

User Name: [Input]
Password: [Input]

- Remember password
- Require Secure Password Authentication (SPA)
- Log on to incoming mail server before sending mail
Internet E-mail Settings

Server Port Numbers

Incoming server (POP3): 110
This server requires an encrypted connection (SSL)
Outgoing server (SMTP): 25
Use the following type of encrypted connection: None

Server Timeouts

Short | Long | 1 minute

Delivery

Leave a copy of messages on the server
Remove from server after 14 days
Remove from server when deleted from 'Deleted Items'

التأكد من الخيارات كما مبينه أعلاه
ثم الضغط على OK
Add New Account

Internet E-mail Settings
Each of these settings are required to get your e-mail account working.

User Information
Your Name: اسم المستخدم
E-mail Address: ***@uotechnology.edu.iq

Server Information
Account Type: POP3
Incoming mail server: mail.uotechnology.edu.iq
Outgoing mail server (SMTP): mail.uotechnology.edu.iq

Logon Information
User Name: ***@uotechnology.edu.iq
Password: كلمة السر

Test Account Settings
After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)

Deliver new messages to:
- New Outlook Data File
- Existing Outlook Data File

Remember password
Require logon using Secure Password Authentication (SPA)

Next >
Cancel
Test Account Settings

Outlook is testing the account settings you entered.

Stop

Close

<table>
<thead>
<tr>
<th>Tasks</th>
<th>Errors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Log onto incoming mail server (POP3)</td>
<td>Completed</td>
</tr>
<tr>
<td>Send test e-mail message</td>
<td>Completed</td>
</tr>
</tbody>
</table>

Tasks Errors

Complete
Congratulations!

You have successfully entered all the information required to setup your account.

To close the wizard, click Finish.